

**THE VIRGINIA BOARD FOR
WATERWORKS AND WASTEWATER WORKS OPERATORS**

MEETING MINUTES

The Virginia Board for Waterworks and Wastewater Works Operators met on Wednesday, September 13, 2006 at the offices of the Virginia Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia 23230.

The following members of the Board were present:

Eileen M. Leininger, Chair
Harold W. Walker, Vice Chair
Steve W. Cawthron
John W. Vanderland
Frank L. Davis, Jr.
Dr. J. Wesley Kleene

The following members of DPOR staff were present during some or all of the meeting:

Jay W. DeBoer, Director
David Ashe, Chief Deputy Director
David Dick, Executive Director
Marilyn Cohn, Administrative Assistant

Others who attended the meeting included:

Mark Norris, Representing Virginia Rural Water Association

Chairperson Leininger, finding a quorum of the Board present, **Call to Order** called the meeting to order at 8:35 AM.

Dr. Kleene moved to approve the agenda. Mr. Davis seconded the motion which was unanimously approved by the following members: Leininger, Cawthron, Walker, Kleene, Davis and Vanderland. **Adopt Agenda**

Mr. Davis moved that the Board approve the minutes of its June 21, 2006 Board meeting. Mr. Vanderland seconded the motion which was unanimously approved by the following members: Leininger, Cawthron, Walker, Kleene, Davis and Vanderland. **Approval of Minutes**

Chairperson Leininger opened the floor for public comment. No member of the public present expressed a desire to address the Board. **Public Comment Period**

Ms Sharon Sweet, Director of the Office of Education and Examinations provided the board with additional information requested at the June meeting concerning the PSI examination **Examination Statistics Report**

scores and the future focus of the examination.

David Dick reviewed the training course request from the Albemarle County Service Authority. Mr. Vanderland moved that the Board adopt the following:

Training Course Application

Given that work on distribution systems is qualifying experience under 18 VAC 160-20-90 A 5 for class V and Class VI Waterworks Operators only, the Board will recognize Asbestos Supervisor Initial and Asbestos Supervisor Refresher training as CPE credit for Class V and Class VI Waterworks Operators only.

Dr. Kleene seconded the motion which was unanimously approved by the following members: Leininger, Cawthron, Walker, Kleene, Davis and Vanderland.

Mr. Dick presented the request from the Virginia Department of Environmental Quality to approve its training course "Introduction to Biological Nutrient Removal." Mr. Cawthron moved that the board approve the DEQ training course for 1.2 Training Credits. Mr. Davis seconded the motion which was unanimously approved by the following members: Leininger, Cawthron, Walker, Kleene, Davis and Vanderland.

DEQ Training Course Application

Mr. Dick advised the Board that the final regulations has been approved by the Governor. The regulations will be submitted to the Virginia Register of Regulations and will become effective December 1, 2006.

Final Regulations Update

David Dick gave a presentation on the board's responsibilities and on the December 1st amendments to the Board's regulations.

Board Specific Training

The Board confirmed the following meeting dates:

Future Meeting Dates

December 6, 2006

March 7, 2007

June 20, 2007

September 19, 2007

December 5, 2007

Board members completed their conflict of interest forms and travel vouchers.

Conflict of Interest Forms

The Board adjourned at 11:15 A.M.

Adjournment

Eileen Leining, Chairperson

Jay W. DeBoer, Secretary

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